



Federal Republic of Nigeria MINING CADASTRE OFFICE

No. 37, Lobito Crescent, Off Adetokunbo Ademola Crescent,
P.M.B. 107, Wuse II, Abuja. Tel: +2348164101937

E-mail: info@miningcadastre.gov.ng, website: miningcadastre.gov.ng

REQUIREMENTS FOR THE CONVERSION OF SSML AND QL TO ML

- Duly completed Application Forms.
- Copies of Certificate of Incorporation including Forms **CAC2** & **CAC7**, containing particulars of **Board of Directors, Memorandum and Articles** of the Association, and Certificate of Registration for Cooperative Society and/or copy of National I.D card/Driver's License for an Individual.
- Attestation of Non-conviction of criminal offences.
- Copy of Quarry Lease or Small Scale Mining Lease.
- Processing Fee – **N50,000.00** for **QL** to **ML**, **N20,000.00** for **SSML** to **ML**, in Bank Draft payable to Nigeria Mining Cadastre Office.
- Reserve estimate & Feasibility Study (must be stamped and signed by **COMEG** Member).
- Evidence of previous payments. (**Annual Service Fees** and **Royalties** for leases) where applicable.
- **Copy of Community Development Agreement (CDA).**
- **Evidence of submission of Environmental Impact Assessment (EIA).**
- **Environmental Protection and Rehabilitation Plan.**
- Indication of Mineral(s) to be mined.
- **Evidence of Financial Capability by way of:**
 - i. Statement of Account showing Letter from Bank confirming adequate net worth and credit facility.
 - ii. Original Copy of Reference Letter from Bank confirming adequate net worth and credit facility.
- **Evidence of Technical Competence through:**
 - i. CV and credentials of Mining Engineer or Geoscientist with **COMEG registration certificate** or a person who possesses adequate professional qualification and experience in mining (**at least one competent technical supervisor per site**).
 - ii. Letter of employment and that of acceptance by the employee.
 - iii. Three months pay slip or sworn affidavit.
- Survey plan, Mine design, Production plan and Prospecting plan.

Leases:

Small Scale Mining Lease (**SSML**), Mining Lease (**ML**), Quarry Lease (**QL**)

- **ALL DOCUMENTS MUST BE IN TRIPLICATE.**

